



## **Rules and Regulations for Voting in the 2013-2014 CHRVA Board of Directors Election**

- Online voting closes on Friday, April 19, 2013.
- Access the online voting via the “Vote Now” link in the “Vote Now” article in the newsletter.
- When prompted, enter your CHRVA membership # and email address on file with CHRVA. If you are unsure or do not know them then use the following steps:
  - If you know your WebPoint USA Volleyball member login then continue down to the login step.
    - You can find your CHRVA member number on your membership card or by logging into WebPoint.
    - If you don’t remember your username and/or password, start by going to the login page at <https://webpoint.usavolleyball.org/wp15/IntraLock/Login.asp>.
    - Click on the “Forgot Password” link on the left.
    - The system will walk you through the steps to get the information you need to log in.
    - If you have trouble obtaining your login information please contact our registrar (Barb Cline) at [barb.cline@chrva.org](mailto:barb.cline@chrva.org) for assistance and then proceed to the step below.
  - Login to WebPoint USA Volleyball using your member information at <https://webpoint.usavolleyball.org/wp15/IntraLock/Login.asp>.
  - Click on the “My Information” link on the left.
  - On the upper right side of the screen you will see your Member Id and Email. You can copy and paste these into the screen to avoid typing errors.

- Cast your vote(s).
  - Refer to the sample ballot you completed earlier. As a reminder:
    - There are eight candidates. This year we need to elect eight Board Members.
    - You may cast only one vote per candidate.
- **IMPORTANT:** Once you have cast your vote(s) and you press the "Finish" button, you may not return to the online ballot to change how you have voted, so review your choices to make sure that you have clicked on the candidate(s) that you want BEFORE you press "Finish."
- This online system only allows one set of votes per email and corresponding member number. If you forward your newsletter to someone else to use, the system will not recognize that set of votes. If you or someone else tries to use your newsletter with other email addresses and member numbers, the system will not recognize those votes either. If you try to vote again or lend your newsletter, not only will those sets of votes be discarded, but your own votes will be eliminated from the tally as well.
- Because this is an election and not an online poll, the results will not be displayed to CHRVA members at the conclusion of each member's online voting session. The votes will be tallied by the system and the winners will be reported on Tuesday, May 14 at the CHRVA General Membership Meeting at the Comfort Inn Capital Beltway, 4050 Powder Mill Road, Beltsville, Maryland 20705. (The meeting begins at 7:00 p.m.) Results will also be posted on the CHRVA website and the CHRVA Facebook page as well as reported in the summer issue of Digs.

**Ready to vote? Return to the CHRVA newsletter and click on the "VOTE" link in the Elections article.**